

Fluor Hanford

I. Summary Description

Fluor Hanford uses an automated procurement database (PassPort) to enter the Statement of Work on. The following elements are identified as part of the SOW:

- Milestones
- Hazards and ESH&Q requirements
- Information, reports, drawings, etc., to be delivered by the contractor
- Special warranty requirements
- QA hold points
- List the reference documents (e.g., drawings, specifications)

The Requisitioning Business Process Guide (BPG) on ISMS provides for the completion of an ISM screening form to assist the requisitioner in identifying the hazards. Based on the answer to the form, additional reviews and flowdown of terms is prescribed (ISMS Clause Flow Down checklist).

Once proposals are submitted, if specific hazards were identified, offeror's safety plans are reviewed per ISM Vendor Documentation worksheet to ensure they are structured to address the hazards.

Upon award of an on-site subcontract, Fluor Hanford includes one of two sets of provisions: SP-5A, "Special Provisions – On-Site Services," or SP-5B, "Special Provisions – On-Site Services – Standard ES&H."

During the performance of the work, Fluor Hanford relies heavily upon the Buyer's Technical Representative (BTR) in the field to monitor subcontractor performance. Their roles and responsibilities are set forth in the BTR Procedures (new process guide) and in HNF-PRO-078, "Subcontractor Safety and Health Management."

At the conclusion of the contract, Acquisition uses its contract closeout process to close the contract document from a business perspective. BTRs and field users follow their project procedures.

II. Point(s) of Contact (POC)

Rich Meyer
Richard_J_Rich_Meyer@rl.gov
(509) 376-2756

Mike Taylor
Michael_L_Taylor@rl.gov
(509) 376-6483

III. Contact the POC for a copy of the listed and other reference documents.

1. Subcontractor Safety & Health Management (HNF-PRO-078)
2. Buyer's Technical Representative Assignment & Duties
3. Special Provisions – On-Site Services (SP-5A)
4. Special Provisions – On-Site Services – Standard ES&H (SP-5B)
5. Integrated Environment, Safety & Health Management System Description (HNF-MP-003)
6. Statement of Work for Services
7. ISMS Clause Flowdown Prescreening Questions (Form A-6002-699)