



MEMORANDUM

TO: EFCOG EXECUTIVE COUNCIL
FROM: DAVID AMERINE, EFCOG CHAIR
SENIOR VICE PRESIDENT, PARSONS
SUBJECT: FIRST EFCOG CONTRACTOR PERFORMANCE GUIDE
DATE: 3/20/2006

During the past two years, the ISM Working Group has been leading an effort to develop our first EFCOG Contractor Guide which would provide an acceptable approach for implementation of Effectiveness Reviews throughout the contractor community.

Implementation of the attached Guide will meet the current requirements for this type of review required by the Quality Assurance (QA) Rule, DOE Price Anderson Enforcement Program and DOE QA Order. Additionally, the Guide can be used by your organization as an assessment tool to verify that your existing Effectiveness Review process is adequate, or, as a model for developing an Effectiveness Review process.

If you have any questions on the Guide, please contact Joe Yanek, Chair of our ISM Working Group (joe.yanek@srs.gov) or Rex Beach (beach3@llnl.gov), Chair of the Working Group's Subgroup on Feedback and Improvement.

David B. Amerine