



## Deactivation & Decommissioning and Facility Engineering (DD/FE) Task Group

November 13, 2006

Dear Task Group Member:

We had a strong showing of 17 attendees at the DD/FE Task Group kickoff meeting on October 31. During the meeting, a charter was adopted, interim officers were elected, actions were initiated and a number of ideas for actions were captured for further evaluation. The approved minutes from the meeting are enclosed providing further detail.

The Task Group members in attendance were engaged and expressed resolve to ensure value is added by the actions that are taken. For example, in addition to a number of other significant actions taken by the Task Group members present, each of them also committed to documenting a new best practice by the end of January 2007.

To ensure that every member participating in the Task Group is likewise committed to the effort, I ask that each of you who were not able to attend the kickoff meeting affirm your intention to participate fully by making the same commitment to document a new best practice (abstracts due by December 1). The topics that were committed to by the Task Group members who attended the kickoff meeting are listed in the meeting minutes. Additionally, you will find there instructions on format for writing up your best practice. Please email your best practice abstract to the DD/FE Task Group secretary, Lanny Dusek, by December 1, and we will continue to designate you as an active member of the DD/FE Task Group.

I look forward to working with each of you as we pool our experience base and spread safer, better, faster D&D techniques to sites throughout the DOE Complex. If you have any questions or input, please e-mail me at [Michael\\_B\\_Lackey@rl.gov](mailto:Michael_B_Lackey@rl.gov) or call me at 509-373-9519.

Regards,

A handwritten signature in black ink, appearing to read 'Michael B. Lackey', is written over a horizontal line.

Michael B. Lackey, P.E.  
Vice President D&D Project, Fluor Hanford  
DD/FE Task Group Chair

Enclosure: DD/FE October 31, 2006, Meeting Minutes

TO: DD/FE Task Group Members (see attached list)

CC: DD/FE Management Steering Committee  
Besides M. B. Lackey and S. L. Waisley  
G. W. Jackson  
J. R. Yanek  
J. R. Longenecker

E. Yatsko  
B. Pierre

**EFCOG Deactivation & Decommissioning and Facility Engineering (DD/FE)  
Task Group Membership Roster, In Update, 2006**

<b>Name</b>	<b>Title/Position Site/Facility</b>	<b>Address</b>	<b>Phone/Cell /Fax (bold preferred)</b>	<b>E-mail</b>
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Meincke, Carol L. (Carol)	D&D Program Manager Sandia National Lab	Sandia Corporation P. O. Box 5800 – 0926 Albuquerque, NM 87185-0926	P 505-844-0197 F 505-844-8237	clmeinc@sandia.gov
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<b>Name</b>	<b>Title/Position Site/Facility</b>	<b>Address</b>	<b>Phone/Cell /Fax (bold preferred)</b>	<b>E-mail</b>
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Story, Harvey F. (Harvey)	Manager D&D Federal Operations	AREVA NP Inc 7207 IBM Drive, CLT-1D Charlotte NC 28262	P 704-805-2652 <b>C 704-490-3868</b> F 704-805-2512	harvey.story@areva.com
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Trice, Kelly D. (Kelly)	VP and Deputy General Manager Oak Ridge ETPP/K25	Bechtel Jacobs LLC PO Box 4699 Oak Ridge, TN 37831	P 865-241-1153  F 865-241-1153	kz4@bechteljacobs.org
Waisley, Sandra (Sandra) DD/FE DOE Sponsor	Office Director DOE HQ EM	US DOE 1000 Independence Ave SW Washington, DC 20585	P 202-586-3087  F 202-586-4314	sandra.waisley@em.doe.gov

**MANAGEMENT STEERING COMMITTEE**

(chaired by Mike Lackey and includes Sandra Waisley, both of whose contact information is provided above)

Jackson, George W. DD/FE Sponsoring Director	Executive VP and Chief Operating Officer (EFCOG Vice-Chair)	Fluor Hanford PO Box 1000 MSIN H5-20 Richland, WA 99352	P 509-373-6622  F 509-372-1050	george_w_jackson@rl.gov
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