



Energy Facility Contractors Group

Engineering Practices Working group (EPWOG)
Configuration Management Subgroup
Meeting Minutes
June 11, 2011

The meeting started at 9:00 a.m. MT and proceeded roughly as noted on the appended agenda.

Agenda

- Introductions
- Any comments about the CM training.
- Brief Site Reports
- Ideas/topics for Best Practices
- Follow ups
- Set date and time for next call or meeting

Attendance

Bob Cullum	Washington TRU Solutions, WIPP site
Cherri Defigh-Price	Parsons Infrastructure and Technology
Thomas Richey	B&W Y12
R. Scott Spencer	CH2M HILL Plateau Remediation Company

Purpose

The purpose of the Configuration Management Subgroup (CMSG) teleconference was to exchange information on training and discussing Best practices in support of EPWOG's objective and goals.

CM training

No comments

Site Reports

Bob Cullum – WIPP Site

- TRU Pact III Independent Verification Review
- RFP for WIPP contract

Cherri DeFigh-Price – Savanna River

- Constructability Review
- 55% Construction complete
- Linking database from different department together

Thomas Richey – Y12

- Microwave project
- Change Control Board
- Closing old change packages

Ideas/topics for Best Practices

- Document Control
- ECO/ECP processes
- As-built
- Design Verification
- Work Control

Actions Items

Cherri will draft up a Best Practice for linking databases together from different groups to generate reports.

Closing

The call adjourned at approximately 9:30 a.m. MT.