

**Fire Protection EFCOG Task Team
Teleconference Minutes
4/1/2003**

A telephone conference was conducted on 4/1/2003 from 1230 until approximately 1330 hours Eastern Standard Time with Fire Protection personnel from Department of Energy (DOE) sites across the country. A list of the personnel who participated in the telephone conference is shown in Attachment 1.

Interest and enthusiasm for the Task Group appears to be continuing. It is hoped that at the DOE Fire Safety Workshop in Amarillo, Texas we will be able to continue to build on the initial work done so far.

Following is a recap of the agenda items covered:

I. Establish Telephone Protocol

Everyone was asked to introduce themselves, tell where they were from and what their responsibilities were relative to fire protection.

Everyone was reminded to identify themselves when they were speaking.

The time limit for the conference was stated as being 1-1/2 hours.

II. Agenda Items

The first item on the Agenda was a review of the minutes from the last telephone conference. There were no comments from the members present.

We followed the review of the meeting minutes with a brief discussion of the upcoming DOE Fire Safety Workshop to be held in Amarillo, Texas and hosted by Pantex. A quick poll of the telephone conference participants was taken to get a feel of how many people are planning to attend. Based on the response received it appears we will have enough EFCOG Task Group members to have an organizational meeting at the Workshop.

A discussion followed as to when it would be appropriate to have the first EFCOG Fire Protection Task Group meeting. It was felt that it would be best to avoid conflicts with the agenda for the Workshop including the social event scheduled for Wednesday evening. Based on those criteria two options were proposed. The first was to meet Tuesday evening and the other was to meet prior to the Workshop agenda on Wednesday and/or Thursday morning. The Tuesday evening option was decided as the first choice. Arrangements for a meeting location will be requested through the Pantex contact. Once those arrangements are finalized, information on when and where the meeting will be held will be sent via email to the EFCOG distribution. As a side note, if the Task Group decides that Tuesday evening isn't enough time, additional meetings may be held in the mornings prior to the Workshop agenda. That decision will be made at the Workshop.

The next topic was a discussion of issues that were of interest to the group that may be on the agenda at the meeting in Amarillo. There was a significant amount of discussion and input from everyone who was part of the conference call. Some of the issues discussed that may be pursued further included:

- Implementation of NFPA 5000 versus other Building Codes
- DNFSB 2002 recommendations
- Discussion of NFPA 1710
- Discussion on what the Savannah River Site calls "Safe Mission Essential". In other words, what is the minimum acceptable thing to do to be cost effective and still meet the intent of the code.

- Use, or non-use, of DOE Orders at various sites
- Replacing DOE Orders with Industrial Standards
- Baseline Needs Assessment
- Redundant Fire Protection requirements
- Benchmarking Staffing Levels of Technical Groups, Maintenance, Fire Prevention and Fire Department
- Impact of reorganization

Everyone is requested to review this list and the list from the minutes of the last meeting and be prepared to provide information or be involved in discussions for those issues that apply to your site.

IV. Around the Table

The call was ended by asking for any additional questions or comments. Peter Feng from Sandia mentioned that they are replacing their Honeywell Fire System and anyone who is interested in obtaining Honeywell components free of charge should contact him.

Attachment 1
Telephone Conference Participants

Name	Location
Roy Nelson	Argonne National Laboratory West
Steve Thorne	INEEL
Gordon Earhart	Oakridge
Charles McKnight	WTP Hanford
Bob Bitter	Kansas City
Peter Feng	Sandia
Howard Brown	WIPP Carlsbad
James Naylor	Savannah River Site
Richard Lewis	Savannah River Site
Steve Nashatker	Savannah River Site