

**EFCOG ISM/Environmental Subgroup  
Conference Call Agenda  
March 8, 2007**

**Participants:**

Kathy Carney - ORNL  
Gary Shamber, SNL/CA  
David Folse, SPR  
Steve Birrer, INL

Steve Woodbury – DOE-HQ/HS-21  
John Irving - INL  
Sonja Salzman – LANL  
Scott White - KCP

- Safety Issue – Steve Birrer. New trick on ID theft. You get a call asking for a few pieces on info, seemingly innocuous. Later, perhaps a few weeks later, you get another call with requests for other information. Over time the caller is able to piece together enough to steal your ID. Recommendation: routinely check your credit report. You only have 90 days to correct ID theft costs.
- May Semi-annual meeting - New Orleans – Status
  - Having meeting space all day Thursday and ½ day Friday will not be a problem
  - We may want to adjust agenda so participants to the summit can attend the closing luncheon on Thursday 10:30-12:30.
  - Steve Woodbury will attempt to pulse Ed Pinero to see if he will be addressing the sub-group.
  - We should reserve time on the agenda for someone from the EPA summit to address the group.
  - Discussed agenda items. Gary will send out a draft within a week.
- Outreach Happenings
  - Gary reported on outreach efforts that include the following:
    - § Energy Management Working Group – Dave Folse has volunteered to present to them at their meeting in NO in August.
    - § Project Management Working Group – OEMC group in process of finalizing team charters and starting to lay out the framework for their respective Guides to DOE O 413. One of the guides of “High Performance and Sustainable buildings.” This is an opportunity for us to have a say on this important guide. Of course you will need to get input from your respective facilities design folks.
    - § Steve Woodbury mentioned efforts taking place at DOE/HQ regarding outreach to other offices that are important to EMS efforts.
- HQ news:
  - CEQ instructions for implementing EO13423 not formally issued but about 98% is known. HQ will be working to gather information on understanding the issues/requirements that eventually will feed into an update to DOE O 450. Steve expects the order will be revised within the year. Guides to the order will also have to be reviewed for modification.
- New items
  - Steve Woodbury requested by Steve Birrer to address the issue of getting off the EPA “bad list” and to resolve the discrepancy between the EPA and DOE status.