

EFCOG Environmental Subgroup Conference Call
February 12, 2004
1:00 P.M. (Mountain Time)

Participants: William Bozzo, Gloria Cummins, John Doughty, Robert Fox, Ron Green, Orin Haworth, John Irving, Reed Kaldor, David Lester, Richard McNulty, Darlene Moore, Gae Neath, Rob Sheneman, Scott White, Steven Woodbury, Donna Yasek.

Minutes

Subgroup Liaisons (John Irving) –

We still need liaisons for four groups below:

- IM Task Team – Orin Haworth
- Best Practices Task Group – Gloria Cummins
- Feed Back & Improvement – Dave Lester
- Occupational Safety & Health - ????
- Quality Assurance - ????

ACTION: Gloria Cummins will contact Bob Scott (Best Practices Group Lead, robert03.scott@srs.gov) as Environmental Subgroup liaison with that group

ACTION: David Lester will contact Susan Kimmerly (Feedback & Improvement Group Lead, low@bechteljacobs.org) as Environmental Subgroup liaison with that group.

EFCOG Spring Meeting in Las Vegas –

Tentative 2-day meeting, week of May 9, likely May 12 & 13.

Program Ideas:

- Elect VC & Secretary
- Reports from subgroup liaison
- Legislative Activities
- Best Management Practices / Lessons Learned
- Report Tasks & Develop Tasks
- Independent Assessment, 3rd Party Registration vs Self-declaration
- Pollution Prevention
- EMS Experience at several laboratories
- Others???

Great Ideas –

What are some *Great Ideas* that may turn into BMPs

Gloria Cummins – Shared EMS/ISMS Integration Brochure with the EPA. How can we share this and other experiences?

Gloria Cummins – Develop ways to share EMS Awareness Training

Steve Woodbury – Teleconference as a way of sharing information between facilities.

Task Team Status Reports –

There were no reports from the Task Teams.

ACTION: Task Team Leads provide a brief (sentence or two) status on your task. I will send out as an email to membership.

Environmental Feedback (Richard Gurske and Roger Landon)

EMS Experience (Al Villareal and Ron Reeves)

Environmental Subgroup Participation (Susi Jackson, John Irving & Alice Ikenberry)

- The subgroup charter was forwarded to the Integrated Management Team for review, however, it is not yet updated on the website.
- Joe Yanek is working to update the subgroup membership.
We have three liaisons for the different subgroups or task teams (see above). Still need a liaison for the *Occupational Safety & Health* and *Quality Assurance* groups.
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- Beginning to put together agenda for May meeting (suggests welcome)

Pollution Prevention (William Bozzo and Al Villareal)

EMS Status (Alice Ikenberry & David Lester)

- Working on a deliverable by the next conference call.

Other Agenda Items –

Good discussion on Independent Assessments – Who will do the independent assessment? How will they be done? What is best, third party or self-declaration? All good questions, will little time to fully discuss. We will place the topic of Independent Assessments on agenda for the May meeting.