

EFCOG ELECTRICAL SAFETY MEETING MINUTES

12/13/2006

Attendance

Dave Mills, SRS	James Watters, INL
Ralph S., ORP	Bill Reed, INL
Jackie McAlhaney, Savannah River	Rich Debusk, LBNL
Keith Schuh, Fermi Lab	Jim Luring, BSRI
Randy Unger, Albuquerque NNSA service center	Sal Sparazza, NREL
Pat Tran, DOE HQ	Brad Davy, DOE
Joe Kilar, Argonne	Russ Harwood, DOE
Scott Gilmore, KCP	John Dinicola, Brookhaven
Lloyd Gordon, LANL	Jeff Williams, LASO
Mark McNellis, SNL	Larry Perkins, DOE
Bobby Gray, FH	Chip Barnhart, INL
Billy Baptist, INL	Jerald Kinz, FH

Introduction and Welcome

Bobby- "Tasking will officially start January 1, 2007 but we need to get started due to the full agenda proposed for FY 2007"

Bobby – Introduced executive board members
Bobby Gray Chair
Lloyd Gordon Vice Chair
Mark McNellis Secretary
Jackie McAlhaney Alternate Secretary

Team Commitments

12/1/2006 - Membership invitation sent- Completed
1/1/2007 - Conceptual idea for summer conference- where, when, how many days, format, etc.
1/15/2007 – Sub teams and goals established
3/1/2007 – Group action plans submitted

Agenda Item One – Membership

Bobby – Initially developed group members from EFCOG membership. Sent email request for membership to all he thought would be interested and received five responses.

Lloyd – Stated that he will help fill in the blanks for interested R&D personnel.

Lloyd – " Bobby, will you send follow up email next week?"

Bobby - OK

Bobby – Would like to have membership established by 1/1/07

ACTION ITEM - Bobby – Send out follow up membership invitation.

Agenda Item Two – Working Groups

Mark – Listed all working groups and associated members

1. Summer conference- Assigned to Mark. Jackie, Paul, and Lloyd will assist with schedule and topic/breakout group selections. Lloyd suggested we utilize R&D committee from past R&D workshops to help select presenters and breakout groups for R&D topics. Mark mentioned that his manager has tasked an administrative assistant, and former event planner, to pick up the bulk of this planning.
2. Provide guidance for consistent interpretation of 10 CFR 851 (with the EFCOG 851 project team) assigned to Bryan Drennan. Mark will own project if necessary.
3. Serve as an advisory board for the R&D committee. This will be combined with #13. Lloyd volunteered to lead this with the R&D workshop committee.
4. Provide consistent interpretations of NFPA or other electrical safety standards. This will be combined with item # 15- Implement a FAQ page on the EFCOG web page or useful list servers

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to maintain a priority for electrical safety. Bobby will lead this one but suggests that we need an advisory board or 3-5 SMEs. Perhaps this group could be appointed by feds.

5. Provide Guidance when PPE for non-electrical hazards conflict with electrical safety requirements. Unassigned.
6. Identify Best Practices for D&D and Excavation as related to Electrical Safety. Assigned to Jim Luring and Bill Reed's Idaho delegate.
7. Assist DOE in updating the DOE Electrical Safety Handbook; sponsor use within EFCOG. Assigned to Keith Schuh with help from Keith Gershon. Lloyd volunteered to help.
8. Provide a resource pool for baseline independent assessments using the CRADs developed by Project Area #1: Baseline Assessment/Criteria. Possibly assigned to Keith Gershon with Randy Unger and Bryan Drennan.
9. Provide a resource for reviewing and commenting on the Special Operations Report assessment results. Bobby volunteered.
10. Interface with DOE/NNSA to support a proposed "Center for Excellence for Electrical Safety". Lloyd will lead this one.
11. Maintain and augment the training modules from ESIP Project Area # 5: Awareness/Continuation Training. Combined with # 12. Jackie will lead.
12. Collaborate with DOE's National Training Center, Fluor Hanford's HAMMER Facility, and other DOE locations to enhance hands on electric training. This item will be combined with group 11. Jackie will lead.
13. Verify the effectiveness of training - Did it hit the target audience and did implementation take place. This will be combined with #3- Lloyd will lead.
14. Provide recommended Qualifications for electrical safety SME's at all levels. Continue with FY 2006 group- Carl Haller will lead.
15. Implement an FAQ page on the EFCOG web page or useful list servers to maintain a priority for electrical safety. This will be combined with #4 Bobby will lead.
16. Champion full implementation of the Electrical Severity Index Tool for effective electrical safety data collection and trending. Continue with FY 2006 team. Steve Thorne will lead if available.
17. Review electrical events and provide technical lessons learned to prevent recurrence. Unassigned.
18. Provide an electrical hazard analysis tool for work planners. Bobby will chair this one but welcomes help.

No objections to group or members were expressed

Jeff Williams – Offered to help with groups 7, 8, 9, 14, and 16

Joe Kilar – Offered to help with group 7

Dave Mills – Offered to help wherever needed

Billy Baptist – Offered to help with group 8

Jerald Kinz Offered to help wherever needed

Lloyd offered to help with group 18

Chip Barnhart – offered to help with groups 9 and 10

Scott Gilmore – Offered to help with group 1

Jackie McAlhaney – Offered to help with group 8.

ACTION ITEM: Bobby – Send sub team information to group
Lloyd – Send Keith Schuh information on most recent handbook meetings

Agenda Item Three – SOR News

Lloyd – All sites have done it or will do it soon and the results have not yet been released with the exception of an NNSA summary

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Bobby – To Richard “Do we have any status on the SOR”?
Richard – He'll see if can get any information on it and send message to headquarters.
Lloyd – “I will send out NNSA report to group”
Pat Tran – “I will provide contact names to Bobby via email”
Brad Davy – Wants copy of SOR

ACTION ITEMS: Lloyd – Send out NNSA SOR report to group.
Pat Tran – Send SOR contact names to Bobby
Pat Tran – Send Brad Davy a copy of the SOR

Agenda Item Four – Severity Index Tool

Bobby – Discussed Jeannie Boyle's support for using the tool and mentioned that it is being used informally at Hanford.
Bobby – “Mark, will you send Jeannie Boyle email to group?”

ACTION ITEM - Mark – Send Jeannie Boyle email to group

Agenda Item Five - 10 CFR 851

Dave Mills – Expressed concern over 851 implementation in regards to utility and power generation work.
Bobby – Asked for site status on the project.
Bill Reid – Code of record will apply in regards to NFPA 70.
Randy Unger – NFPA 70 and 70E do not address CAS systems – issues management and reporting.
Dagostino memo recommends that sites look at CAS approach.
Bobby – Is there a set list for this criteria?
Randy – DOE order 226.1 contains these requirements.

Closing

Jeff Williams – Asked if Pat Tran had any feedback in regards to the Las Vegas meeting.
Pat – Not at this time
Jeff W. – Frank Russo had recently visited LANL and they had a successful meeting in regards to the Center of Excellence.
Keith S – Wants recent information and meeting minutes for handbook re-write.
Bobby – Asked Jeff and Lloyd to get Keith up to speed on this.
Bobby – Asked Mark to send out a teaser prior to monthly teleconferences.

ACTION ITEMS

Bobby – Send sub team information to group
Mark – Send Jeannie Boyle email to group
Lloyd – Send out NNSA SOR report to group.
Pat Tran – Send SOR contact names to Bobby
Pat Tran – Send Brad Davy a copy of the SOR
Bobby – Send out follow up membership invitation.
Lloyd – Send Keith Shuh information on most recent handbook meetings

Items Added after the Teleconference

Bobby – “I spoke with Dan Guzy, who is responsible for collecting and consolidating all the SOR inputs. I offered our help when he gets all of them in and is prepared to start the analysis.

Second, please remind everyone to stick with the voice mail or enter 0 next month to get connected.

Finally, in case I forget, should we have a regular agenda item to status ongoing actions from previous meetings?”