

Task Listing

Task	Due Date	Task Description	Deliverable	Milestone	Precursor	Follow-on	Responsible Individual
1-1	2/28/2011	Gather WPC performance measures from M&O/Prime Contractors Activity WPC Performance Measures	Performance Measurement Report			1-3, 1-4, 1-5, 1-6	Fred Berl
1-2	2/28/2011	Gather WPC performance measures and trend information from external sources for benchmarking (e.g., INPO, EPRI, NASA)	Benchmark Report			1-3, 1-4, 1-5, 1-6	Fred Berl
1-3	05/01/2011	Considering the deliverables from Tasks 1-2 above and Focus Area 2 (Tasks 1-7), develop a model and generic set of Activity-Level WPC Performance Measures for Operations and Maintenance.	Activity-Level WPC Performance Measures		1-1, and 1,2	1-7	Fred Berl
1-4	06/01/2011	Work with Focus Area 4 to develop an abstract for the 2011 ISM Workshop on Performance Measures.	ISM Workshop Abstract		1-1, and 1,2	1-8, 2-10, 3-5, 4-5	Fred Berl
1-5	06/01/2011	Considering the deliverables from Tasks 1-2 above and Focus Area 2 (Tasks 1-7), develop a model and generic set of Activity-Level WPC Performance Measures for Construction and D&D.	Activity-Level WPC Performance Measures		1-1, and 1,2	1-7	Fred Berl
1-6	06/15/2011	Considering the deliverables from Tasks 1-2 above and Focus Area 2 (Tasks 1-7), develop a model and generic set of Activity-Level WPC Performance Measures for R&D.	Activity-Level WPC Performance Measures		1-1, and 1,2	1-7	Fred Berl
1-7	07/15/2011	Develop Institutional-level WPC	Institutional-	yes	1-3, 1-5, 1-	4-5, 1-8	Fred Berl

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		Performance Measures.	level WPC Performance Measures		6		
1-8	8/31/2011	Develop presentation for Institutional-level and Activity Level Performance Measures for EM and NNSA Sites at 2011 ISM Workshop and other EFCOG Working Groups.	Presentation and delivery		1-4, 2-8, 3-5, 4-5		Fred Berl
1-9	10/31/2011	Develop generic performance elements to improve Activity-Level WPC for use in NNSA Corporate Performance Evaluation Plans in FY 2013.	CPEP Performance Elements		5-4		Jim Winter
2-1	02/01/2011	Use INPO documents and other available information to develop HPI attributes and an HPI tool box for integration into CRADs.	HPI Attribute Checklist and Tool Box			2-4	Donna Governor
2-2	12/31/2010	Apply a graded approach based on risk/hazards and establish a framework for applying QC and inspection criteria in WP&C processes and CRAD development.	QC and Inspection Criteria Framework			2-4	Donna Governor
2-3	02/01/2011	Apply a graded approach for work task complexity and develop expectations for defining "Skill of the Craft/Worker" as it applies to WPC processes.	Expectations for "Skill of the Craft/Worker"			2-4	Donna Governor
2-4	Quarterly	Based on Tasks 1, 2 and 3, identify established tools at DOE sites or develop needed tools to improve WPC implementation	Establish Tools	yes	2-1, 2-2, 2-3	2-5	Donna Governor

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		and concept integration for HPI, QC and inspection criteria, and skill of the craft determination.					
2-5	05/01/2011	Develop guidance to apply a graded approach for Contractor and Sub-contractor work activities in each of the following areas: (1) R&D; (2) D&D; (3) Maintenance; (4) Operations and (5) Construction	Guidance for application to work activities		2-4	2-6, 2-7, 2-8	Donna Governor
2-6	06/01/2011	Develop guidance describing integration of WPC elements with the CAS as described in DOE O 226.1A	Guidance for CAS application		2-5	2-9	Donna Governor
2-7	06/01/2011	Develop guidance for integration of WPC into federal oversight.	Guidance for LO application		2-5	5-5, 2-9	Roger Claycomb
2-8	06/01/2011	Work with Focus Area 4 to develop an abstract for the 2011 ISM Workshop on WPC tools and assessments.	ISM Workshop Abstract		2-5	1-8, 2-9, 2-10, 3-5, 4-5	Donna Governor
2-9	07/31/2011	Produce a comprehensive set of Contractor CRADs for WPC in clear and unambiguous language that incorporates federal oversight elements	CRADS with Contractor and Federal elements	yes	2-6, 2-7, 2-8	5-5, 2-9FM	Roger Claycomb
2-10	08/15/2011	Develop presentation elements for ISM Workshop regarding WPC framework, tools, and CRADS.	Presentation		1-4, 1-8, 2-8, 3-5, 4-5		Donna Governor
3-1	01/15/2011	Establish Review Plan to evaluate M&O/Prime Contractors and Federal (EM	Review Plan			3-3	Tim Flake DonRack

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		and NNSA) FY 2011 Line Oversight and Contractor Assurance System (LOCAS) Plans.					
3-2	02/28/2011	Collect FY2011 LOCAS Assessment Plans at EM and NNSA sites to determine whether WPC is institutionalized.	LOCAS Plans			3-3	Jim Hoffman
3-3	3/31/2011	Perform Review of FY 2011 Assessment Plans.	Report		3-1, 3-2	3-4	Jim Hoffman
3-4	5/15/2011	Establish Recommendations and Corrective Action Plan to institutionalize WPC within LOCAS considering the deliverables from Focus Area 2 (Tasks 2-6 and 2-7).	CAP		3-3		Jim Hoffman
3-5	8/15/2011	Develop presentation elements for ISM Workshop to support Focus Area 2 abstract regarding assessments.	Presentation elements input		1-4, 1-8, 2-8, 2-10, 4-5		Jim Hoffman
3-6	Semi-Annual	Perform EFCOG Assist Visits and apply CRADs from Focus Area 2, Task2- 9	Schedule and Site Out Briefs				Tim Flake
3-7	9/30/2011	Initiate review of FY 2012 LOCAS Plans	Review Plan			3-8,3-9	Jim Hoffman
3-8	10/31/2011	Recommendations to M&O/Prime Contractors on WPC CAS coverage.	Report	yes	3-7		Jim Hoffman
3-9	10/31/2011	Recommendations to EM and NNSA HQ on WPC LO coverage based upon CRADS from Focus Area 2, Task2 9.	Report	yes	3-7		Jim Hoffman
3-10	FY2012	Assist M&O/Prime Contractors and Federal Site Offices in the	Schedule of Assist				Tim Flake

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		performance of LOCAS activities with consideration of CRADS developed in Focus Area 2, Tasks 2-9.	Activities				
4-1	3/31/2011	Establish a communication plan within EFCOG Work Management sub-group to share Best Practices for WPC across the DOE enterprise.	Report			4-3, 4-4	Paul Wasilko
4-2	3/31/2011	Identify stakeholders from both the contractor/federal community to serve as points-of-contact (POCs) for direct communication to and from this sub-group	Report			4-3, 4-4	Paul Wasilko
4-3	Semi-Annual	EFCOG Semi-Annual Meeting w/WPC	Meeting	yes	4-1, 4-2		Paul Wasilko
4-4	6/1/2011	Develop WPC Performance Measures Abstract for ISM Workshop	Abstract Report		4-1, 4-2		Paul Wasilko
4-5	6/1/2011	Develop WPC Tools and Assessment Abstract for ISM Workshop	Abstract Report		2-8, 1-4	1-8, 2-10, 3-5	Paul Wasilko
4-6	9/30/2011	ISM Workshop Participation	Presentations	yes			Paul Wasilko
5-1	3/31/2011	Benchmark relevant WPC Policy and Guidance in other industries.	Benchmark Report				Jim Winter
5-2	4/30/2011	Evaluate WPC Policy, Requirements and Guidance in DOE Directives	Evaluation Report			5-5	Jim Winter
5-3	5/31/2011	Evaluate EM and NNSA WPC direction	Evaluation Reports			5-5	Jim Winter
5-4	5/15/2011	Develop Contractor Performance Evaluation	NNSA CPEP Input			1-9	Jim Winter

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		Measures and Incentives for WPC	EM - POMC from FY10 ISM/QA declaration?				
5-5	7/31/2011	Establish Corrective Actions resulting from evaluations in Tasks 2 and 3	Corrective Action Plan	yes	5-2, 5-3, 2-7, 2-9		Jim Winter