

EFCOG Work Management Subgroup
Conference Call Minutes
1/19/2006

Agenda:

Work Management CRAD
Training and Qualification for Planners
Work Management Subgroup Assist visits

Work Management CRAD

We decided that there were a lot of issues to be resolved around the number of CRADs being developed. The concern is that there will be too many different CRADs developed with slightly different perspectives and then used to assess the different facilities.

We determined that with a minor modification to the purpose statement and with a statement about updating it when the DOE Oversight Manual is issued that the Work Management CRAD the group has developed will be published on the EFCOG Website.

Training and Qualification of Work Planners

We discussed the commitment made by the group to develop a Planning Training and Qualification Guidance document by the end of 2006. We decided that we would gather all of the training and qualification documents that we have in our facilities and get them in one place out on our website. Steve Little BWXT Y-12 agreed to lead the effort. We decided that we will have another conference call once the documents are gathered and then decide on an action plan for development of the guide. We decided to set up another conference call for the last week in February to discuss this further.

Work Management Subgroup Assist visits

We discussed the proposal to have an assist visit in July of 2006. The basics of this proposal are in a white paper developed by Tony Jennings and were discussed with the group. Overall there is a very positive response to the proposal. The proposal will be sent out to the members so they can discuss it with their management. This plan will be discussed with the steering committee at the Executive Council meeting in Washington DC In February.

Benefits:

- We get a thorough look at our process and implementation of work control.
- We will be perceived as taking a proactive approach to the DOE initiative to meet the 2004-1 DNFSB commitments.
- The Work Management Subgroup members gain experience by seeing the processes and implementation of work control at our facility.
- The Work Management Subgroup members gain a better understanding of the work control CRAD and how it is implemented and thus can take this back for use in their facilities.
- We become more consistent in our approach to work control across the DOE complex.
- We get a chance to “validate” the CRAD as a standard assessment basis for work management.

Attendees:

Tony Jennings - CH2M HILL Hanford Group, Inc.
Randy Cook - CH2M HILL Hanford Group, Inc.
Steve Little - BWXT Y-12, LLC
Tim Flake- Washington Savannah River Company
Rick Fleming - Washington Savannah River Company
Mike Johnson - CH2SRC

Missing Members:

Melvin Suttle - BWXT Pantex
Donna Governor - Lawrence Livermore National Laboratory
Anita Gursahani - Lawrence Livermore National Laboratory
Richard F. Roybal - Los Alamos National Laboratory
John Kimbrough - Fluor Hanford, Inc.
Mike Hillman - Office of Regulatory Liaison (EH-21)