

EFCOG ISM Working Group

FY05 Activity Schedule

ID	Task Name	Start	Finish	2003			2004			2005						
				Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4		
1	ISM/IM WORKING GROUP	Thu 5/1/03	Wed 11/29/06													
2	Develop and Submit the CY 04 ISM Annual WG Report	Mon 11/29/04	Tue 12/21/04													
3	EFCOG Directors Activities	Thu 5/1/03	Wed 12/31/03	◆												
4	December Meeting	Mon 12/22/03	Wed 12/31/03													
5	May Meeting	Thu 5/1/03	Wed 5/28/03													
6	Schedule and Conduct FY05 Semi-Annual Meetings	Fri 4/1/05	Wed 11/30/05													
7	April-May Meeting	Fri 4/1/05	Tue 5/31/05													
8	October-November Meeting	Mon 10/3/05	Wed 11/30/05													
9	Schedule and Conduct FY05 Conference Calls	Mon 1/3/05	Wed 11/30/05													
10	January Conference Call	Mon 1/3/05	Mon 1/31/05													
11	April/May Conference Call	Fri 4/1/05	Tue 5/31/05													
12	November Conference Call	Tue 11/1/05	Wed 11/30/05													
13	Schedule and Conduct FY06 Semi-Annual Meetings	Wed 5/3/06	Wed 11/29/06													
14	April/May Meeting	Wed 5/3/06	Wed 5/31/06													
15	October/November Meeting	Mon 10/2/06	Wed 11/29/06													
16	Subgroup Activities															
17	Environmental	Mon 3/31/03	Fri 12/30/05	◆												
27	Quality Assurance	Fri 11/7/03	Fri 6/30/06	◆												
28	Conduct Monthly Conference Calls.	Fri 11/7/03	Fri 6/30/06													
29	Revise and update the draft of the paper "Attributes of an Effective Quality Improvement Program", submit to Barker/Yanek for distribution to EFCOG. (C. Moseley)	Mon 1/3/05	Wed 2/1/06													
30	Quality Engineering Task Group	Tue 12/20/05	Fri 6/30/06													
31	Contact DOE Headquarters and assist in the development of accurate and complete standards for HEPA testing (Fred Leach)	Tue 12/20/05	Fri 6/30/06													

Project: ISMWGPS
Date: Tue 1/17/06

Task



Summary



Deadline



Progress



External Milestone



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ID	Task Name	Start	Finish	2003			2004				2005					
				Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4		
48	Best Practices - Develop story oard of the Best Practices Process and Index. Have it ready for EFCOG WG Chair meeting in June, 2005	Mon 5/2/05	Tue 5/31/05													
49	Management Concern/Near Miss - Create a Task Team to provide guidance on these ORPS Categories	Mon 5/2/05	Fri 9/30/05													
50	Performance Analysis - Develop white paper	Mon 5/2/05	Mon 10/31/05													
51	Perform High level review of Assessment Guide (originally published by PAAA WG) to improve continuity throughout the document and reissue as Revision 1.	Mon 5/2/05	Wed 6/15/05													
52	Human Performance - Elevate this Task Team to a Task Group	Mon 5/2/05	Mon 10/31/05													
53	Input to DOE on the Implementation Plan for DNFSB Recommendation 2004-1	Thu 4/21/05	Wed 11/30/05													
54	Determning errors vs. violations - Share information on approach and successes in cooperating tools like Reason's Culpability Decision Tree into its Human Resource system and procedures to determine if an event is caused by an error or a willful violation	Fri 4/22/05	Wed 11/30/05													
55	Sharing Information on Human Performance Training Resources-Identify currently available experienced HU trainers, Identify high potential trainers from DOE to attend future EH train the trainer session, develop mentoring plan, Adapt INPO train materials.	Thu 4/21/05	Wed 11/30/05													
56	Create the Vision for the Human Performance Task Team - Develop a vision, clearly defined/agreed to end objectives, strategies and plans to impl. HU by interested DOE programs/offices and contractors; Team Jackson, Bush, Conklin, Depaole, Ahlquist, Wagner	Thu 4/21/05	Wed 11/30/05													
57	Occupational Safety & Health	Fri 4/30/04	Tue 11/15/05													
76	Radiation Protection SubGroup	Mon 5/2/05	Fri 4/14/06													
79	Integreated Management Task Team	Thu 11/6/03	Sun 9/26/04													

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Task Summary Deadline
Progress External Milestone