

EFCOG/Chemical Safety/Lifecycle Management Task Group
Semi-Annual Meeting April 27, 2006

Meeting Minutes

Welcome and introductions by Jim Morgan, CSLM Chair

A joint session was held on the previous day (April 26) with the OSH task team to brief participants on the implications of nanotechnology development on health and safety, as well as a talk on chemical safety and 10 CFR 851 (Paul Wampach).

Jim provided brief updates regarding:

- Four projects emerged from the March, 2006 Chemical Safety Workshop, including:
 - 1) Nanotechnology project transferred to OSH group
 - 2) What does one need to know to backup professional judgement when preparing for audits (e.g. MSDS interpretation)?
 - 3) Rewrite of Vol. III of the Chemical Safety Management Handbook
 - Incorporate regulatory changes
 - 4) Management of reactive chemicals (continued)
- The draft Chemical Safety CRADs(Criteria Review and Assessment Document) to be used for routine oversight functions by Headquarters (OA) and/or local site is out for review.

Kathy Ertell gave a briefing on the Unneeded Materials and Chemicals (UMC) Initiative as a follow on to a GAO audit in 1999. Arnie Edelmann, Office of Science, teleconferenced in to answer questions from participants, many of whom are concerned about the scope of the UMC initiative and applying consistent definitions in responding to their respective site offices. Key dates include:

June 30, 2006-UMC plans to site offices

September 30, 2006-Inventories of UMC in place and being managed

November 15, 2006 and annually-progress reports to S-3 or NA-1

September 30, 2011 – removal of all UMC in inventory reported in 2006

Leslie Soderquist from Idaho provided an overview of various award and recognition programs for ES&H performance, including EPA pollution prevention and national environmental performance track programs, DOE star status, and others (Attachment 1). A CSLM proposal to foster awards and recognition for excellence in CSLM practices was discussed in the afternoon brainstorming session, and is summarized in Attachment 2.

Gary Thompson from LANL gave a well-received primer on benchmarking (Attachment 3), including the three levels of studies (Outcome-based, Process, and Full Vertical), the benchmarking model, determining critical success factors, and the importance of composing the right benchmarking team with clear responsibilities identified. He encouraged the group to focus on how and why in the study, rather than the who, in accomplishing the goal of identifying the best process. A CSLM team

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used the afternoon to identify the focus area for benchmarking in the next year, looking at chemical inventory accuracy, including standards and methodologies for measuring accuracy (See complete description in Attachment 4).

Dave Freshwaster gave a talk on DOE Order 151.1(C), Emergency Management (Attachment 5).

Joe Yanek spoke to the CSLM task team regarding the importance of our work and a review of the EFCOG cornerstones, Issue Resolution, Performance Analysis, Knowledge Transfer, and Customer/Member Assistance.

Follow up conference calls will be scheduled to begin working recognition program and benchmarking tasks. The next general CSLM conference call is scheduled for May 23, 2006 at 2 pm Eastern Time.