

Quality Assurance Subgroup

Agenda

Monday, April 24, 2006 – 1 p.m. to 5 p.m.

1:00 – 1:30	Welcome and Introductions	Norm Barker
1:30 – 3:00	Task Group Breakout Meetings	
Cochitti Room	QA Policy and Program Requirements <ul style="list-style-type: none">• Comment resolution/completion of the QA Attributes Feedback• Common themes to pursue with the Feedback and Improvements Subgroup• Common themes to pursue with the Environmental Subgroup	Mike Nicol
Isleta Room	Supply Chain Quality <ul style="list-style-type: none">• Sharing Audit Information for Common Commodities and Suppliers	Connie Arnwine
Acoma Room	Quality Engineering	Fred Leach
Acoma Room	Training, Development, and Communication	Amy Ecclesine
3:00 – 3:15	Break	
3:15 – 4:30	Task Group Breakout Meetings Continue	
4:30 – 5:00	QA Subgroup Reconvene (if necessary for open discussion)	
Acoma Room		

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Tuesday, April 25, 2006 – 8 a.m. to 5 p.m.

8:00 – Noon	Training Workshop Session I	Amy Ecclesine
8:00 – 9:45	Supplier Lead Auditor Training	Connie Arnwine Joe Labas Alice Lewis
9:45 – 10:00	BREAK	
10:00 – 12:00	Supplier Lead Auditor Training	Connie Arnwine Joe Labas Alice Lewis
12:00 – 1:00	LUNCH	
1:00 – 5:00	Training Workshop Session II	Amy Ecclesine
Acoma Room	<ul style="list-style-type: none">• Headquarters Update – B. Danielson• PAAA Enforcement• QA Implementation in Areas, e.g., Security, Emergency Management• Communications Enhancements	

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Wednesday, April 26, 2006 – 8 a.m. to 5 p.m.

8:00 – Noon	Task Group Breakout Meetings	
Acoma Room	QA Policy and Program Requirements	Mike Nicol
Isleta Room	Supply Chain Quality (a) Ways to Capture Supplier Performance Monitoring Presentation; (b) Project Development: Sharing Audit Information for Common Commodities and Suppliers	Connie Arnwine
Acoma Room	Quality Engineering	Fred Leach
Acoma Room	Training, Development, and Communication	Amy Ecclesine
12:00 – 1:00	LUNCH	
1:00 – 3:00	Update on Task Group Breakout Meetings to the Conference Attendees	
Acoma Room	QA Policy and Program Requirements Supply Chain Quality Quality Engineering Training, Development, and Communication	Mike Nicol Connie Arnwine Fred Leach Amy Ecclesine
3:00 – 3:15	BREAK	
3:15 – 3:30	Wrapup Meeting with Conference Attendees	Norm Barker
3:30 – 5:00	QA Subgroup Leadership Team meets to discuss path forward regarding existing issues and issues brought up during this meeting	Mandatory Attendees: Norm Barker, Mike Mason, Chuck Moseley, Connie Arnwine, Mike Nicol, Fred Leach, Amy Ecclesine