

Meeting Minutes

Energy Facility Contractors Group (EFCOG)
Integrated Safety Management (ISM) Working Group (WG)

Quality Assurance Subgroup (SG)

Spring Meeting – Albuquerque, NM
April 24 – 26, 2006

Task Group Breakout Results

All Task groups held breakouts on Monday afternoon and Wednesday morning with an update provided to the Subgroup attendees on Wednesday afternoon. The reports out are as follows:

Quality Assurance Task Group

- The Vice Chair will initiate monthly conference calls during the month of June and continue these as through the completion of our next meeting currently scheduled for 10/06.

Supply Chain Quality

- The task group will continue to build the list of common commodities and services. They will continue to solicit input from EFCOG members and organizations to enhance this list.
- As stated above the task group will develop a plan that will be issued to EFCOG member companies with the intent to increase the commodities base while maximizing cost avoidance for performing supplier evaluations.
- In support of the tasks identified above the task group will develop a process with the Integrated Contractor Purchasing Team (ICPT) that will enhance the ability of members to share information associated with common suppliers of commodities and services.

Training, Development and Communications

- The task group will initiate discussion with other EFCOG Subgroup Training Coordinators to promote a combined EFCOG training session.
- The list of potential topics for that training include, sustained improvement, cultural values, human performance indicators, succession planning, diversity in the workforce, Seven Deadly Sins of Management (John Dew), What does Senior Management want to be when they grow-up; how can we help integrate DOE's concerns/DNFSB/NNSA and other customers successfully.

Quality Engineering

- The task group continues to work with DOE Headquarters and the Supply Chain Quality Subgroup to ensure adequate procedures are developed for the testing of HEPA filters
- The group will continue to research and benchmark processes for managing Suspect/Counterfeit Items (S/CI) in order to work towards a goal of establishing a standardized process for implementation across the DOE complex.

QA Policy and Program Requirements

- The task group will continue to work on the requirements matrix for attributes and value added guidance on identifying and meeting gaps in the requirements base of DOE O414.1C and 10CFR830.122.

Presentations

Presentations were made by:

- Supply Chain Quality - Condensed Supplier Lead Auditor Training
- Sandia PAAA Program – Lessons Learned regarding PAAA
- Joe Yanek – results of the EFCOG ISM Champions meeting in D. C. convened in 1/06 (available on the QA Subgroup web page)
- Rick Martinez/Bud Danielson – ORPS Data and complex Trends (available on the QA Subgroup web page)

Wrap – Up

Norm Barker provided the following tips as we move forward:

- Stay in touch with your fellow task group members
- Keep Joe Yanek's four DNFSB 2004-1 initiatives in mind as we move forward.