

**DOE Corporate Operating Experience Program Order 210.2
Regional Workshop Format & Agenda**

1. DOE O 210.2 Requirements/Roles and Responsibilities/Lessons Learned Software Training

Audience: Operating Experience Coordinators (Contractor & DOE HQ/Field/Area Offices).

The primary audience for this training is the DOE Operating Experience Program Coordinators who have day-to-day programmatic responsibility for reviewing operating experience, trending, and ensuring lessons learned are developed. Operating Experience Program Coordinators are expected to ensure consistent implementation and support for the new operating experience program at their location. The training may also be of value to the identified contractor/DOE project managers for order implementation. Due to the limited space available at the workshops, consideration should be given to sending the senior/subject matter expert individuals, including both Federal and contractor, to the workshops.

2. Workshop Overview

Monday, October 30, 2006 - Building C-1, Room 6339

<u>Time</u>	<u>DOE O 210.2 Requirements / R2s / LL Database Software</u>
0800 - 0930	<p>Order 210.2 Overview -- Why Operating Experience Analysis is important to you and the department – improvements in safety and mission performance, etc.</p> <ul style="list-style-type: none">- Program Structure- General Roles and Responsibilities Flow <p>Overview of Corporate Safety Performance Monitoring Processes</p> <ul style="list-style-type: none">• Corporate Metrics and tools for conducting the analysis <p>Overview of the Operating Experience (OPEX) Review Process</p> <ul style="list-style-type: none">• Sources of Operating Experience – Corporate, Local and External to DOE• Event Trending and Analysis Methods and Tools• Development of Lessons Learned at Corporate, Program and Field Levels.• Description and Purpose of Corporate OPEX Products
0930 – 0945	Break
0945 – 1015	<p>Lead Office Role and Functions</p> <ul style="list-style-type: none">- Safety Related Performance Analysis- Communication of Corporate Operating Experience- Operating Experience Committee- Central Clearinghouse Functions- External Outreach
1015 - 1100	<p>Headquarters Program Office Role and Functions</p> <ul style="list-style-type: none">- Program Related Performance Analysis- Communication of Program Specific Operating Experience- Operating Experience Committee and Corporate OPEX Participation Roles- Oversight Functions

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(continued)**

2. Workshop Overview (continued) - Building C-1, Room 6339

Monday, October 30, 2006

<u>Time</u>	<u>DOE O 210.2 Requirements / R2s / LL Database Software</u>
1100 - 1130	Field Element Roles and Functions <ul style="list-style-type: none">- Contractor Oversight - Roles of the OPEX Coordinator and Facility Reps- Field Element Specific OPEX Program Requirements- How do these requirements relate to DOE O 226.1 and other directives
1130 – Noon	Role of the Operating Experience Coordinator
1200 - 1330	Lunch
1330 - 1415	Specific Expectations for Contractor Implementation <ul style="list-style-type: none">- Requirements of the Contractors Requirements Document (CRD)- Implementation Schedule and GAP Analysis- Graded Approach to Subcontractor Implementation and Requirements Flowdown
1415 - 1445	Expectations on Performance Monitoring/Measurement <ul style="list-style-type: none">- Desired Features of OPEX Performance Metrics- Recommendations for Lines of Inquiry/CRADs
1445 – 1500	Break
1500 - 1600	Software (lecture and Demonstration) <ul style="list-style-type: none">- DOE Lessons Learned Database- Web Resources