



**CH2MHILL**  
Hanford Group, Inc.

## ***Skill of the Worker - Scope of Work***



Past, Present, and Future Work on  
Skill of the Craft and Scope of Work

Presented by  
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# What has already been Done

- **Work Management Excellence Document**
  - 6 Developed by the EFCOG Work Management Subgroup
  - 6 Issued on the EFCOG Work Management Subgroup Web Pages - April 2004
  - 6 Modeled after the INPO Work Management Excellence Doc.
- **Job Hazard Analysis Excellence Document**
  - 6 Developed by the EFCOG Work Management Subgroup
  - 6 Issued on the EFCOG Work Management Subgroup Web Pages – August 2005
- **Web site address**
  - <http://www.efcog.org/wg/wm/index.htm>

# Getting the Documents

Where to find  
the  
information

**Work Management Knowledge Portal**

Welcome to the EFCOG's Work Management Working Group's Knowledge Portal

The objective of the EFCOG's Work Management Working Group is to share challenges, tools, and processes for accomplishing Integrated Safety Management at the task or work management level, and to utilize them in order to meet the increased demands of improving productivity while keeping the quality of our work and safety of our workforce at the highest of standards.

The objective of this Knowledge Portal is to provide a platform for the sharing of Work Management related tools and processes across the DOE complex, as well as provide a vehicle to allow members to collaborate virtually on the development and implementation of new processes and tools.

**Current News** 2004-1 Commitment 23 [Recent Additions](#)

- [Work Management Assist Report](#) **NEW!**
- [Review Plan and Criteria](#) **NEW!**

**Upcoming Events & Conferences**

- [October 17-19, 2006](#): Infrastructure Management Working Group 2006 Fall Meeting, UT-Battelle (ORNL) Conference Center, Oak Ridge, TN

**Hot Documents & Issues** [DNFSB Staff Reports](#) [SELLS](#)

- [Job Hazard Analysis Excellence Document](#)
- [Work Management Excellence](#)
- [All Energy Programs - An ISM Perspective](#)
- [DNFSB Tech 35: Safety Management of Complex High Hazard Organizations](#)

# Scope of Work

- § **Both the Work Management Excellence and JHA Excellence Documents discuss Scope of Work.**
- § **Work Management Excellence discusses Scope of Work in a broad set of applications through Identification and Selection of Work**
- § **Job Hazard Analysis Excellence breaks the Scope of Work down into the tasks**

# Skill of the Worker

- § **Discussed in the JHA Excellence document along with graded approach**
  
- § **Workers trained on**
  - 6 **Task competency**
  - 6 **Location and situational hazards**
  
- § **Frequency of Performance**
  
- § **Complexity is a part of the equation**

# Present work in these areas of Interest

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§ **Work Management Subgroup met the week of 23 October 2006 to discuss updating Work Management Overview and JHA Excellence Documents**

§ **Objective:**

6 **Incorporate HPI concepts**

6 **New ideas and concepts**

6 **Review other DOE Documents for inclusion as appropriate**

# Future Work

- § **Work Management Subgroup will Meet in the Spring of 2007 as a workshop to Set up:**
  - 6 **Concepts**
  - 6 **Assignments**
  - 6 **Schedules**
  
- § **Goal is to issue new revisions to the Work Management Overview and JHA Excellence documents in September 2007.**

# Contact Information

- § **Every site is welcome and encouraged to participate.**
- § **Contact either of the Chairs for more information**



## Site Work Management Contact List

### CHAIRS

- Tony Jennings - CH2M HILL Hanford Group, Inc.  
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