

EFCOG ISM Working Group
Strategic Planning Meeting Minutes
August 28, 2007

Attendees:

Dave Amerine, Parsons
Norm Baker, Energy Solutions
Rex Beach, Livermore
Jeannie Boyle, DOE EH-32
Linda Collier, LANL
Tom Helms, Parsons

Mike Mason, Bechtel
John McDonald, CH2M Hill
Tim McEvoy, LANL
Trish Nelson, WSRC
Tony Umek, Fluor Hanford
Joe Yanek, Fluor

Discussion:

Week of 10/22 DOE facilities for EFCOG ISM Fall Meeting

ISM Champions workshop participation

Reviewed old, new, and proposed EFCOG organization charts – discussed further changes

Reviewed Task Team and Sub Group efforts

- John McDonald, ISM
- Rex Beach, Feedback and Improvement
- Jeannie Boyle, ORPS
- Mike Mason, Quality

Primary focus of ISM Working Group

- ISM program documents
- HPI
- Description documents, declarations
- POMCs

Safety Culture – The way we do things. There were differing concepts of safety culture and ways to approach safety.

Action to Take:

- Do a scrub of the ISM EFCOG website, check for overlapping responsibilities
- Develop linkage document to VPP and ISM (John McDonald)
- Work toward making ORPS reports better, easier, more understandable
- Start providing training sessions at EFCOG meetings
- More emphasis on Quality in the ISM WG
- Joe Y. give Dave A. a list of items to check on at Director's meeting re CAS WG
- Look at ISM with Dave Compton and Pat Worthington
- Work toward single point of interpretation of policy with DOE
- Plan for January Leadership Meeting at Fluor in Greenville