

**EFCOG Project Management Working Group**  
**Winter Meeting**  
**January 27-28, 2009**  
Northrup Grumman Office  
Herndon, VA

*Meeting Minutes*

**Attendees:**

Mark Sueksdorf	Bob McKay
Bob Miklos	John Baker
Thad Konopnicki*	Brian Stubbs
Bob Raines*	Tom Gioconda
Lowell Ely*	Vince Tonc
John Makepeace*	Sue Stiger
Dan Armstrong	Mark Morze
Lisa Harvego	Michael Nosbisch
Rick Millikin	Dell Morgan
Jennifer Bates	Jack Stellern
Bill Jenkins	Dave Chastain
Valerie Carter	Tommy Williamson
Mark Frei	Doug Parker

\* DOE Participants

**Agenda:**

**January 27**

- Welcome and Introductions, Safety Topic      Mark Sueksdorf
- Host Welcoming Remarks      Roy Bridges
- EFCOG Comments      Mark Frei
- DOE Comments      Thad Konopkiki / Bob Raines
- Meeting Agenda and Desired Outcomes      Mark Sueksdorf
- NNSA Special Focus Area #5 Proj Mgt      Thad Konopkiki
- Break
- PMI Research Project      Valerie Carter
- AACE International Report      Mike Nosbisch
- DOE Std 1189 Implementation      Bob Miklos
- Lunch Break
- DOE Corrective Action Planning Status      Bob Raines
- DOE Pilot Initiative for PARS Replacement      John Makepeace

**EFCOG Project Management Working Group**  
**Winter Meeting**  
**January 27-28, 2009**  
Northrup Grumman Office  
Herndon, VA

Break

- EVMS Surveillance and Recertification                      Rick Millikin
- PM in the R&D Environment                                      Mark Sueksdorf
- Planning for FY09 PMWG Initiatives                      All
- Ajourn

**January 28**

- Safety Topic    Mark Sueksdorf
- Update on Stimulus Pkg Plans                                      Tom Gioconda
- 2009 PMWG Initiative Planning                                      All
- Other 2008 Initiative Status
  - 1. Estimating Sub Group Report                      John Baker
  - 2. Human Capital Initiatives                      Jennifer Bates
- Proposed PMWG Organizational Changes                      Mark Sueksdorf
  - 1. New Sub Group for PM in R&D
  - 2. New Sub Group for Construction Management
- Logistics for Next Meeting                                      All
- Action Item Summary    All
- Adjourn by Noon    Pete's Legacy!

**Special Presentations:**

The presentations by Thad Konopnicki, Valerie Carter, Mike Nosbisch, Bob Raines, John Makepeace, Rick Millikin and John Baker were very informative and relevant to the development of the PMWG 2009 work plan. Special thanks to Thad, Valerie, Mike, Bob, John, Rick and John for sharing their knowledge and valuable time with the team. All the presentations will be attached to the minutes e-mail and will be posted on the PMWG website under a link for the Winter 2009 PMWG meeting.

**Special Thanks:**

The EFCOG is grateful to Northrup Grumman and NSTec for hosting the meeting. A special thank you to Roy Bridges for welcoming us to use the wonderful meeting room in

**EFCOG Project Management Working Group**  
**Winter Meeting**  
**January 27-28, 2009**  
Northrup Grumman Office  
Herndon, VA

the Herndon building and to Bob McKay and Alicia Didomenicis for working all the logistics and providing assistance to ensure a successful meeting.

**2009 PMWG Initiatives**

1. Project support cost vs construction cost (Thad's Request) - Dell Morgan, Sue Stiger
  - a. Survey sites for Line Item project Support Cost definition
  - b. ACT Group in NNSA
    - i. Know your site rep
  - c. Develop list of troublesome drivers & other external requirements
2. Std 1189 implementation – Bob Miklos, Dan Armstrong
  - a. Work with other sites and EFCOG working groups to identify good examples / templates for new documents required by Std 1189
3. Corrective Measure 1 Requirements Definition - Dave Chastain, Bill Jenkins
  - a. Connect with team led by NNSA (Konopnicki, Sanchez are point contact)
  - b. Provide support / review input as necessary
4. Corrective Measure 2 Staffing – Mark Sueksdorf
  - a. Connect with team led by DOE
  - b. Provide support / review input as necessary
5. Corrective Measure 4 Funding Strategy for Full Funding – Bob McKay
  - a. Connect with team led by DOE
  - b. Provide support / review input as necessary
  - c. Discussion at the meeting included; Full funding up to \$50M in 2013; Concerns about unobligated carryover; Program resistance thinking it could limit number of new project starts; DOD philosophy
6. Corrective Measure 5 Cost Estimating – John Baker
  - a. Estimating Subgroup to work this one
7. PARS II Integrated Project Team Support - Jennifer Bates, Mike Nosbisch
  - a. Connect with the OECM led Integrated Project Team
  - b. Participate in teleconference meeting and provide input / support
8. EM Site Integration into Dekker Tracker – Rick Millikin
  - a. Connect with the EM Implementation Team (Lowell Ely)

**EFCOG Project Management Working Group**  
**Winter Meeting**  
**January 27-28, 2009**  
Northrup Grumman Office  
Herndon, VA

- b. Provide input / support
- 9. OECM Workshop 3/31 – 4/1 Bob Miklos, Bob McKay, Sue Stiger, Dan Armstrong, Rick Millikin, Brian Stubbs
  - a. EFCOG Panel 30min Presentation followed by 20 minute Question / Ans
  - b. Topic Suggestion: Contractor view of changes over the last several years
  - c. Send Preview of message to Thad, Bob Raines, Lowell Ely
- 10. Construction Management Sub Group - Dan Armstrong , Sue Stiger
  - a. Develop proposal
    - i. Description
    - ii. Purpose
    - iii. Staffing
    - iv. Deliverables
    - v. Value to customer

**Proposed PMWG Organizational Changes**

The group discussed the potential development of a sub-group to address Construction Management and agreed that this was an area that was relevant to the PMWG and DOE. Thad indicated that this was one of the areas that had potential for significant improvement for DOE. The proposal will be presented to the EFCOG Executive Board in March for approval. The development of a sub group to focus on PM in the R&D environment was discussed and the decision was deferred for the time being.

**Next Meeting (Summer 2009)**

The tentative timeframe discussed for the Summer 2009 meeting was mid July. The desired location is in Denver. Rick Millikin offered to determine if the CH2M Hill headquarters facility is available. The proposed specific dates are July 20 – 21. Thank you to Rick and CH2M Hill for offering. More information will be provided as the details firm up.

**Action Items:**

1. Develop minutes and distribute, including copies of presentation materials (Mark Sueksdorf)
2. Connect with DOE Corrective Measure leads identify collaboration/support areas and prepare a summary description of PMWG involvement

**EFCOG Project Management Working Group**  
**Winter Meeting**  
**January 27-28, 2009**  
Northrup Grumman Office  
Herndon, VA

- CM#1: Dave Chastain , Bill Jenkins
  - CM#2: Mark Sueksdorf
  - CM#4: Bob McKay
  - CM#5: John Baker
3. Prepare Construction Management Sub Group justification. (Dan Armstrong, Susan Stiger)
  4. Provide feedback on EVMS Recertification/Surveillance recommendation to Rick Millikin. (All)
  5. Confirm Location / Logistics for 2009 Winter Meeting (Rick Millikin)

**2008 Carryover Action Items**

1. EVMS Recertification / Surveillance Recommendation - (Rick Millikin)
  - a. Comments by 2/6/09
  - b. Next Draft 2/17
  - c. Meet w/ OEEM on defining “significant change”
  - d. Circulate to PMWG for review
  - e. Final Draft for EFCOG review
  - f. Release to DOE
2. PM in R&D Environment – (Mark Sueksdorf / Bob McKay)
  - a. See proposed plan in attached presentation
3. Project Control System Inventory – (Steve Wuthrich)
  - a. Send out survey form of the key components of Project Controls Systems to various member sites.
  - b. Catalog key component information and point contacts for system experts.