Safety Analysis Working Group (SAWG)
Steering Committee (SC) Meeting Minutes
August 18, 2010

Participants:

Tom Altenbach, LLNL
Mark Blackburn, HS-21
Kevin Carroll, LLNL
Brad Evans, PNNL
Mike Greutman, SNL
Jerry Hansen, WSMS
Julie Johnston, EnergySolutions
Mark Mitchell, LLNL
Bob Nelson, EM-21
Belinda Niemi, WTP
David Renfro, ORNL
Bob Richardella, NTC
Bruce Wilson, B&W Y-12

Minutes

1. **Opening Items**

    a. The conference call was led by Brad Evans, who welcomed the SAWG SC members and the newest member, Bob Richardella of the DOE National Training Center (NTC). The meeting minutes for July had been previously sent out for review by the SC. Minor comments were received and incorporated. The July minutes will be held for approval pending the return of Rob McKeehan.

2. **National Training Center**

    a. Bob Richardella expressed his gratification that the NTC is able to interact directly with the SAWG. The NTC would like the SAWG to be in a position to review changes to Safety Basis courses, review new courses, and provide comments and input. Discussion followed and the following items identified:

        i. NTC to identify the important or upcoming Safety Basis courses to prioritize level of support requested by the SAWG

        ii. SAWG needs to establish Subject Matter Experts from among membership and subgroups for each of the important / upcoming Safety Basis courses

        iii. Julie Johnston and Bob Richardella need to work out how NTC courses are advertised

3. **DOE Input**

    a. HSS closeout of Specific Administrative Controls may occur early next calendar year – EM finalizing Site visits end of this year so closeout is contingent on those results

b. Directives Reform (reported last month) mentioned; concepts being discussed; details to come out in the next few months

c. HSS looking at the Deposition Velocity issue and ARF for some types of materials

d. EM participating in DNFSB 2009-1 Site Surveys with HSS

4. Workshops

a. Safety Basis Workshop – announcement in process, topics finalized

b. Safety Analysis Workshop – no report

5. **SAWG Charter** – Brad Evans

a. Brad has revised based on feedback received; will send out again for final review

6. **Subgroups**

a. **Safety Basis Subgroup** – Belinda Niemi

i. SB Workshop is the focus

b. Criticality Safety Subgroup – Kevin Carroll

i. 1027 mods and comments being coordinated by Bonnie Shapiro

ii. 3007 / 3009 consistency being coordinated by Kevin Kimbell

c. **USQ Subgroup** – Mark Mitchell

i. The group's drafted whitepaper to improve the USQ process was sent to the SC for review – no decision yet

ii. "Assessments" white paper and FAQ for USQ process being discussed

7. Action Items – Updated Action Item list being prepared by Belinda Niemi and will be distributed.

8. Next Meeting – The meeting adjourned with the next SC telecon scheduled for September 15 at 11:00 Eastern time.