



SAFEGUARDS & SECURITY WORKING GROUP

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Meeting Minutes – October 14-15, 2009

The EFCOG Safeguards & Security Working Group (SSWG) was hosted by Sandia National Laboratory on October 14-15, 2009 at Las Vegas, Nevada. The purpose of the meeting was to receive briefings from each of the Sub-Groups and continue to develop tasks for FY 10.

The agenda for the meeting is attached. (See Attachment 1)

The meeting was attended by 60 attendees representing 17 different companies, sites, NNSA and DOE. An attendee list is attached. (See Attachment 2) The next tentatively scheduled working group meeting is January 20-21, 2010 with the steering committee meeting the afternoon of the 19th as hosted by Oak Ridge National Laboratory, Oak Ridge, Tennessee.

Mr. Gabe King, Manager - Safety & Security Regulatory Support, Sandia National Laboratory, welcomed the EFCOG Safeguards & Security Working Group to Albuquerque, New Mexico.

Mr. Brian Bielecki, Director of Safeguards & Security, Sandia National Laboratory, welcomed the EFCOG Safeguards & Security Working Group and gave a brief review of Sandia National Laboratory. (See Attachment 3)

Mr. Michael Hazen, Vice President of Infrastructure Operations, spoke for Patty Wagner, DOE Sandia Site Office, in welcoming the EFCOG Safeguards & Security Working Group to Sandia National Laboratory.

Mr. Jim Mulkey, Chair EFCOG Safeguards & Security Working Group, welcomed everyone to the meeting. Mr. Mulkey stated the Steering Committee had met the day before and discussed the Charters, Past Events, Future Events, and Work Scope. The Charters are to all signed and will be posted on the WEB Site. (See Attachment 4)

Mr. Mulkey recognized two special guests, Doug Fremont and Wayne Jones. Both Fremont and Jones briefed the EFCOG Safeguards & Security Working Group on their organizations past and future focus.

A review of our next meeting was given by Mrs. Jim Mulkey, Senior Advisor Y12, B&W Y12, Oak Ridge. Oak Ridge National Laboratory will be our next host. (See Attachment 5)

Mr. Steve Crowe, Director, Office of Security Enforcement, DOE/HQ, was the keynote speaker. See Mr. Crowe's attached slides and biography. (See Attachment 6 & 6A)

Mr. Brian Avery, Security Specialist, PNNL, spoke on the status of recent lessons



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learned reviews to facilities prior to a DOE/HQ Security Audit. (See Attachment 7)

Mr. Mark Perkul, Manager, Personnel Security Policy Program, DOE/HQ, requested help from the EFCOG Safeguards & Security Working Group. (See Attachment 8)

Mrs. Betsy Crawford, Manager, Information Security, Y12, Oak Ridge, gave a brief on the B&W Y12 Enforcement Letter. She had many lessons learned that was given to the working group that could apply to anyone schedule to have an Enforcement Letter. (See Attachment 9)

The three Subcommittees had break out and gave briefings of their meetings to the overall EFCOG Safeguards & Security Working Group. See WEB site for subsequent Meeting Minutes of the Subcommittees.

Mr. Mulkey gave some final comments. (See Attachment 10)

Joe Riddle, Secretary, EFCOG Safeguards & Security Working Group, reviewed the actions items which are:

New Action Items:

10-14-09 Action 1 – Respond to Mr. Pekrul what EFCOG can do to help with his request. Assigned: Judy Johns Due: April 2010.

10-14-09 Action 2 – Consider to develop a Trend Analysis Example on the WEB site. Assigned: SSWG Due: April 2010

10-14-09 Action 3 - Request Mr. Steve Crowe or staff to brief the SSWG on his Enforcement Trending Method. Assigned: Riddle Due: Jan 2010

10-14-09 Action 4 – Request Todd Canton, LANL, to speak at a future SSWG meeting on HPI. Assigned: Riddle Due: Jan 2010

10-14-09 Action 5 – Consider having an IMI Workshop, also check with Sam Callahan on the status of IMI. Assigned: Avery Due: Jan 2010

10-14-09 Action 6 – Have the ProForce Injury Report as a talk at the next SSWG meeting. Assigned: Webb Due: Jan 2010

10-14-09 Action 7 – Get an update from Arnold Grevera on MC&A Training.

Assigned: Judy Johns Due: Jan 2010

10-14-09 Action 8 – Consider presenting papers at the INM Conference in July 2010 at Baltimore. (Abstracts are due by March)

Assigned: Shirley Baker Due: Jan 2010



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Past Open Action Items:

4-21-09 Action 1 – Post the Charters on the WEB Site. Assigned: Riddle Due: Next meeting.

4-21-09 Action 3 – Post the IMI Checklist on WEB site. Due: Next meeting.

4-21-09 Action 4 – Post general EFCOG information in slide form on the WEB Site. Assigned: Riddle Due: Next meeting.

Past Action Items Completed:

10/23/08 Action 1 – Update the EFCOG Safeguards & Security Working Group Membership list on the WEB site. Assigned: Riddle. Due - Next meeting. Completed.

4/24/08 Action 6 - Approve Charters. Assigned: Mulkey, Bebon Completed.

4-21-09 Action 2 – Request OIO 2009-2010 Schedule. Assigned: Riddle Due: Complete. OIO has no plans to audit and is not issuing schedules.

In closing, Mr. Mulkey thanked all for attending and he thanked Mr. King for his hospitality.

Respectively Submitted,

F. J. Riddle, Jr.
Secretary
EFCOG Safeguards & Security Working Group