



**Safeguards & Security Working Group
Fall 2008 Meeting Minutes
October 22-23, 2008**

The EFCOG Safeguards & Security Working Group (SSWG) was hosted by Brookhaven National Laboratory (BNL), on October 22-23, 2008 at Upton, New York. The purpose of the meeting was to receive briefings from each of the Sub-Groups and develop task for FY 09. Mr. John Amabile, issued a Welcoming Letter ([Attachment 1](#)) to the SSWG members and he had our meeting posted on the site's electronic sign. ([Attachment 2](#))

The agenda for the meeting is attached. ([Attachment 3](#))

The meeting was attended by 25 attendees representing 13 different sites, NNSA and DOE. An attendee list is attached. ([Attachment 4](#)) The next tentatively scheduled working group meeting is January 28, 29, 2009 with the steering committee meeting the afternoon of the 27th as hosted by LLNL, Livermore, California.

John Amabile, the BNL host, welcomed the EFCOG Safeguards & Security Working Group to Upton, NY. Mr. Amabile introduced Mr. Michael Holland, DOE Brookhaven Site Manager and Mr. Michael Bebon, Deputy Director of Operations, Brookhaven National Laboratory. The EFCOG Safeguards & Security Working Group was very thankful to Mr. Holland and Mr. Bebon for taking time from their schedule to welcome us to this national asset.

Following Mr. Amabile's welcome, Mr. Jim Mulkey, Chair EFCOG Safeguards & Security Working Group, welcomed everyone to the meeting. Mr. Mulkey stated that the Steering Committee had met the day before and is requesting nominations for Vice-Chair of the EFCOG Safeguards & Security Working Group due to the fact that Mr. Obie Amacker, Vice Chair, is stepping down from his leadership position affective January 1, 2009. Nominations were opened for the Vice-Chair and will be accepted until the January Spring 2009 meeting when the EFCOG Safeguards & Security Working Group members will vote. One Nomination, Reuben McGilvary, was received at the meeting.

Secretary, Joe Riddle, reviewed the slides from Lawrence Livermore National Laboratory where the next EFCOG Safeguards & Security Working Group meeting is planned to be held. Dave Leary, Director Security Organization, Lawrence Livermore National Laboratory, regrets not being able to attend. ([Attachment 5](#))

Secretary, Joe Riddle, reviewed slides from Lawrence Livermore National Laboratory on their letter from DOE/HQ on their e-mail incidents ([Attachment 6](#)) and the March/April 2008 Office of Independent Oversight Security Audit results. The Audit result slides are UCNI and therefore are not attached. (Reference 7)

Wayne Nelson, Los Alamos National Laboratory, gave a presentation on "The Security Lessons Learn Center" and recommended that the EFCOG Safeguards & Security Working Group utilize the center. ([Attachment 8](#) & [Attachment 9](#))



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Mr. Riddle, P&CE Cyber Security & Technology Manager, Savannah River Site, gave a brief on his interpretation of the recent September 2008 Office of Independent Oversight Cyber Security Audit conducted at the SRS. The official draft audit results are expected to be issued from DOE/HQ by the 2nd week of November. The Audit result slides are OUO and therefore are not attached. (Reference 10)

Special Guest Speaker, *Mr. Bradley A. Peterson*, ([Attachment 11](#)) Assistant Administrator for NNSA, Defense Nuclear Security, spoke on his organization and the direction he is leading NNSA Nuclear Security. ([Attachment 12](#))

Wayne Nelson, Los Alamos National Laboratory, gave a brief on the Los Alamos National Laboratory Office of Independent Oversight Security Audit. The Audit result slides are UCNI and therefore are not attached. (Reference 13)

The three Sub Groups had breakout meetings for the remainder of the first day.

Guest Speaker, *Steven Crowe*, ([Attachment 14](#)) Director, Office of Security Enforcement – HS-43, spoke on “Enforcement Program Overview”. Mr. Crowe stated that he was here to speak at the EFCOG Safeguards & Security Working Group to share experiences from Integrated Program Reviews (IPR) conducted at PNNL and SRS, and inform sites of the importance of an effective contractor assessment process and trending to prevent Enforcement actions. The Security Enforcement IPR team usually consists of a 2-3 person team and the review takes approximately 3 days to complete.. Mr. Crowe stated that the security scope and topics that are reviewed during an IPR include the following: Security Incident Program, Self-Assessment Program, Security Incident Trending/Dashboards, Classified Matter Protection and Control, Classified Cyber Security, and the integration of the Enforcement Coordinator with the site’s security program. Mr. Crowe did discuss one of the lessons learned from the previous IPRs was the issuance of the data call request. As a result, the Office of Enforcement will provide the request 60 days prior to the onsite visit. This will provide sites enough time to submit the requested data and the enforcement staff to review... Mr. Crowe stated in his closing comments that he has been impressed with the “Openness” of communications with both sites they had already been reviewed and planned to complete the next IPR at Sandia National Laboratories during this upcoming November.

The Cyber Security Subgroup gave an out brief of future plans for the Subgroup. The Cyber Security Subgroup reviewed the HSS Office of Independent Oversight, Inspection Schedule, CY2008 as the basis for planning topics for future meetings. Mr. Wilson Baxter has accepted the position of Vice-Chair of the EFCOG Safeguards & Security Working Group, Cyber Sub-Group.

The M&CA Subgroup gave an out brief of future plans for the Subgroup.



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The Security Subgroup had met and gave an out brief of future plans for the Subgroup.

The group picture is attached. ([Attachment 15](#))

New Action Items are:

10/23/08 Action 1 – Update the EFCOG Safeguards & Security Working Group Membership list on the WEB site. Assigned: Riddle. Due - Next meeting.

Past Open Action Items:

12/12/07 Action 3 - Develop a flow chart to represent the method of establishing a “Sub-Committee Charter”. Assigned: Riddle. Due – April 2008.

4/24/08 Action 6 - Approve Charters. Assigned: Mulkey, Bebon

4/24/08 Action 10 - Issue announcement letter for Subgroup Chairs. Assigned: Mulkey.

Past Action Items Completed:

4/24/08 Action 1 - It was recommended that we have name tags at the meetings. Assigned: Riddle. Complete.

4/24/08 Action 2 - Define membership of Subgroups. Assigned: Mulkey. Complete.

4/24/08 Action 3 - Forward Draft Charters to Chairs. Assigned: Riddle. Complete.

The next EFCOG Safeguards & Security Working Group meeting is scheduled for January 28 & 29, 2009 which will be hosted by Lawrence Livermore.

In closing, Mr. Mulkey again thanked Mr. Amabile, for hosting this meeting.

Respectively Submitted,

F. J. Riddle, Jr.
Secretary
EFCOG Safeguards & Security Working Group