



Safeguards & Security Working Group Spring 2009 Meeting Minutes

April 22-23, 2009

The EFCOG Safeguards & Security Working Group (SSWG) was hosted by Nevada Test Site (NTS) on April 22-23, 2009 at Las Vegas, Nevada. The purpose of the meeting was to receive briefings from each of the Sub-Groups and continue to develop tasks for FY 09.

The agenda for the meeting is attached. ([Attachment 1](#))

The meeting was attended by 49 attendees representing 17 different companies, sites, NNSA and DOE. An attendee list and picture are attached. ([Attachment 2 & 2A](#)) The next tentatively scheduled working group meeting is October 21-22, 2009 with the steering committee meeting the afternoon of the 20th as hosted by Sandia National Laboratory, Albuquerque, New Mexico.

Mrs. Lilly McKinney, Safeguards & Security Division Administrator, Nevada Test Site, spoke for Wayne Kiehl and welcomed the EFCOG Safeguards & Security Working Group to Las Vegas, Nevada.

Mr. Jim Mulkey, Chair EFCOG Safeguards & Security Working Group, welcomed everyone to the meeting. Mr. Mulkey stated the Steering Committee had met the day before and discussed the Charters, Past Events, Future Events, and Work Scope. Mr. Mulkey also discussed posting on the WEB site, information on EFCOG were anyone of the members could use to discuss the assets of EFCOG. The Charters are to be signed and posted on the WEB Site. See attached. ([Attachment 3](#))

Deborah Holmer, Statistician, DOE HS-71, spoke on "Graded Safeguards Tables". See attached. ([Attachment 4](#))

A review of our next meeting was given by Mrs. Julie Perich, Manager, Cyber Security Technologies, Sandia National Laboratory. Sandia National Laboratory will be our next host. ([Attachment 5](#))

Mr. Gary Clark, Deputy Manager, Safeguards & Security Department, Savannah River Nuclear Solutions, gave a brief on the results of Savannah River Site's Office of Independent Oversight Audit of the Safeguards & Security of the site. Cyber was not included in the audit. The results were that Savannah River Site had been rated "Green" in all categories. A request was made to ascertain the OIO 2009-2010 Schedule for planning future site OIO Status Reports. Mr. Clark's slides were rated OIU and therefore are not attached. (Ref 6) Contact Riddle for a copy via ENTRUST.



Safeguards & Security Working Group Spring 2009 Meeting Minutes

April 22-23, 2009

Mr. Gary Kodman, Senior MC&A Specialist, Office of Security Evaluations, gave a brief on the Independent Oversight Audits. ([Attachment 7](#))

Mr. Michael Schwartz, Program Manger PNNL, gave a brief on “Incident of Security Program Revision “. Mr. Schwartz stated that they are making a tool to look like “Turbo Tax”. Peggy Wright is the SRS IMI contact. ([Attachment 8](#))

The three Sub-Groups went into break-out sessions the remainder of the day and the first part of second day.

Mr. Wayne Kiehl, Division Manager, NSTec Security, Nevada Test Site, welcomed everyone and apologized for not welcoming the committee earlier. Mr. Kiehl had been called away on urgent budget matters.

Subcommittee reports were given: Ron Smith, Oak Ridge National Laboratory, gave the Security Report: Joe Riddle gave the Cyber Report: and the MC&A report was given by Geneva Johnson. Attached are the subsequent Meeting Minutes of the Subcommittees. ([Attachment 9](#))

Joe Riddle reviewed the actions items which are:

New Action Items:

4-21-09 Action 1 – Post the Charters on the WEB Site. Assigned: Riddle
Due: Next meeting.

4-21-09 Action 2 – Request OIO 2009-2010 Schedule. Assigned: Riddle
Due: Next meeting.

4-21-09 Action 3 – Post the IMI Checklist on WEB site. Due: Next meeting.

4-21-09 Action 4 – Post general EFCOG information in slide form on the WEB Site. Assigned: Riddle Due: Next meeting.

Past Open Action Items:

10/23/08 Action 1 – Update the EFCOG Safeguards & Security Working Group Membership list on the WEB site. Assigned: Riddle.
Due - Next meeting.

4/24/08 Action 6 - Approve Charters. Assigned: Mulkey, Bebon



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April 22-23, 2009

Past Action Items Completed:

12/12/07 Action 3 - Develop a flow chart to represent the method of establishing a "Sub-Committee Charter". Assigned: Riddle. Completed. See WEB site <http://www.efcog.org/index.html> Left hand side "Library", EFCOG Manual, Section 3.4.4

4/24/08 Action 10 - Issue announcement letter for Subgroup Chairs. Assigned: Mulkey. Complete. See Charters.

1-29-09 Action 1 – Contact Mrs. Thompson about EFCOG Safeguards & Security Working Group Meeting moved to the week of April 20th. Assigned: Mulkey. Complete.

Mr. Mulkey discussed that the EFCOG Annual Meeting was to be in June 2009 in Washington, DC and his concern of the SSWG not meeting again until October 2009. He did suggest that the Sub-Committees meet separately or have Telephone Conference Calls during this period. Mr. Mulkey stated that all were welcomed to attend the EFCOG Annual Meeting.

In closing, Mr. Mulkey again thanked all for attending and he thanked Mr. Kiehl for his hospitality.

Respectively Submitted,

F. J. Riddle, Jr.
Secretary
EFCOG Safeguards & Security Working Group