



EFCOG SAFEGUARDS & SECURITY WORKING GROUP
SECURITY SUBGROUP - "Charter"

2/1/2009

EFCOG

SAFEGUARDS & SECURITY WORKING GROUP

SECURITY SUBGROUP

Charter

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Chair, Security Sub-Group Date

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EFCOG Board Sponsor Date



SECURITY WORKING SUBGROUP

Charter

1) PURPOSE

The Security Subgroup will bring additional focus on the ever increasing and evolving security interests across the complex. An escalating threat of terrorism is likely to exist for the foreseeable future and continue to challenge our resources and ability. While improvements have been made to address these threat(s), major challenges continue to cross-cut the complex. Robust security management capabilities (contractor and federal) are critical to our DOE mission and are essential to the protection of our national security, the public, and our environment. The Security Subgroup is a working committee whose intent is to facilitate the objectives of the Energy Facility Contractors Group (EFCOG) through the Safeguards & Security Working Group (SSWG) as related to physical security.

The Security Subgroup will promote security excellence across the complex by sharing information and lessons learned and by facilitating the application/integration of information, technology, and techniques to the degree appropriate for their contract/facility. As a key component of the EFCOG's initiative, the development of this Security Subgroup defines a strategic approach for accelerated coordination and integrated planning across the complex.

Objectives:

- A. Operate within the EFCOG Charter and the Guidelines for Working Groups/Subgroups of EFCOG.
- B. Enable the success of DOE security missions in a cost effective, safe, and secure manner.
- C. Provide planning actions necessary to ensure that the overall objectives of EFCOG as related to security are met.
- D. Promote, coordinate, and facilitate the active exchange of successful (and not so successful) initiatives, practices, procedures, lessons learned, and other pertinent information.
- E. Enable the examination of opportunities for achieving greater integration, coordination, and efficiency of our resources.



**EFCOG SAFEGUARDS & SECURITY WORKING GROUP
SECURITY SUBGROUP - "Charter"**

2/1/2009

- F. Enhance collaboration among DOE contractors and encourage early involvement of complex-wide experts, in order to maximize the probability of success of emergent or unique security initiatives.
- G. Serve as an additional consensus board within the context of EFCOG for emerging security directives proposed by DOE and for the interpretation and consistent application of existing DOE directives.
- H. Focus efforts for the development of Trend Analysis and Metric's for all security programs.
- I. Promote training and continuous improvement by sharing management and technical information and lessons learned among contractors through vehicles such as websites, workshops, subgroups, and seminars.
- J. Facilitate interaction with outside agencies, organizations and experts regarding the application of security principles and methods in the complex.

2) SCOPE

- A. The Security Subgroup will operate within the scope of EFCOG.
- B. The areas of contractor interest covered by the Security Subgroup include:
 - Cost effective implementation strategies for the DOE Design Basis Threat
 - Recommendations for a robust implementation of Integrated Safeguards and Security Management (ISSM)
 - Implementation of HSPD-12, Policy for a Common Identification Standard for Federal Employees and Contractors
 - Catalogue and maintain a central database of complex-wide task teams, committees and subgroups
 - Identification and applicability of state of the art technological solutions
 - Review security policy relating to Foreign Nationals and make recommendations for consistent implementation
 - Identifying key policy issues for discussion with DOE and serve as a sounding board for proposed policies
 - Opportunities for consolidation/reduction of nuclear materials
 - Security and safety interface management issues
 - Personnel security clearances, development, training, retention, and recruiting efforts



**EFCOG SAFEGUARDS & SECURITY WORKING GROUP
SECURITY SUBGROUP - "Charter"**

2/1/2009

- Classification Guides implementation consistency
- Security related "lapses" – Incidents of Security Concern Lessons Learned and Reduction

The Security Subgroup will communicate with other EFCOG groups/subgroups, the NSIE and DOE to ensure that no duplicative work occurs. The Security Subgroup will not lobby, advocate independent positions, or try to change DOE policy.

3) ORGANIZATION

- A. Membership in the Security Subgroup is open to current EFCOG members or associate members, and one or more DOE representatives.
- B. Each participating contractor in the Security Subgroup will identify a representative to support working group/subgroup activities.
- C. The Security Subgroup will strive to maintain a balanced membership of DOE contractor representatives for all key missions from across the DOE complex. A review of representation will be conducted by the steering committee at least annually. The Subgroup will select experts from across the complex to address specific working committee topics as chartered by EFCOG and selected by the steering committee.
- D. The Security Subgroup will have a Chair and a Vice Chair leadership positions. The Chair and Vice Chair will first be appointed by the SSWG Chair. When the term of office of the Chair ends, the Vice Chair will be elevated to the Chair position and a new Vice Chair is appointed by the SSWG.
- E. The Chair and Vice-Chair of the Security Subgroup will hold the office for a term of 2 years
- F. The Chair maintains a position on the Steering Committee.
- G. The duties of the Chair include, but are not limited to, the items identified below:
 - a) Direct the overall actions of the Security Subgroup.
 - b) Call meetings and establish sub-committees to carry out the objectives of the Security Subgroup.
 - c) The Chair will be the point of contact for official EFCOG communication.
 - d) Prepare and maintain an up-to-date roster and have it posted on the EFCOG website.



**EFCOG SAFEGUARDS & SECURITY WORKING GROUP
SECURITY SUBGROUP - "Charter"**

2/1/2009

- e) Provide guidance to the leader or chairperson of sub-committees under the cognizance of the Security Subgroup.
- H. Other leadership positions, such as secretary, will be designated as appropriate.
- I. The Security Subgroup will operate under the guidance of its established leadership, receive oversight and support from the Safeguards & Security Working Group Chair.

4) PROCESS

- A. Security Subgroup meetings will be held when needed, as determined by the Chair, at the request of a minimum of three other members.
- B. Generally, the cost of workshop activities will be covered by a registration fee assessed by a workshop committee.
- C. The goals, objectives, and effectiveness of the Security Subgroup shall be reviewed annually by the SSWG Chair and documented in the SSWG Annual Report to EFCOG.
- D. A change to this charter requires concurrence from two-thirds of the membership and approval by the same level as the original approval authority.

5) DELIVERABLES (GENERAL DESCRIPTION)

- A. Timely positions papers and/or briefings on matters of Security across the complex will be developed.
- B. An Annual report of key Security accomplishments and critical issues address by the Security Subgroup will be issued.